

**AUDUBON ELEMENTARY PTSA**

**Board Recommended Budget for School Year 2010 - 2011**

**2011 BUDGET NOTES**

For Approval by Membership with Permission to the Board of Directors to Reallocate

REVENUE	FY 10 Budget	FY 10	FY 11
	Approved	Projected	Budget
FUNDRAISING \$	42,340	\$ 36,669	\$ 37,000
OPERATIONS \$	4,060	\$ 4,310	\$ 4,040
PROGRAMS			
Student Support/Enrichment & Education \$	40,400	\$ 46,683	\$ 45,800
Community/Vol. Involvement & Education \$	9,200	\$ 10,019	\$ 9,100
Parent Involvement & Education \$	-	\$ -	\$ -
<b>SUBTOTAL PROGRAMS \$</b>	<b>49,600</b>	<b>\$ 56,702</b>	<b>\$ 54,900</b>
<b>TOTAL REVENUE \$</b>	<b>96,000</b>	<b>\$ 97,681</b>	<b>\$ 95,940</b>

EXPENSES			
FUNDRAISING \$	2,000	\$ 1,500	\$ 1,300
OPERATIONS \$	6,810	\$ 6,837	\$ 6,337
PROGRAMS			
Student Support/Enrichment & Education \$	70,785	\$ 74,085	\$ 74,159
Community/Vol. Involvement & Education \$	14,095	\$ 12,800	\$ 12,070
Parent Involvement & Education \$	2,010	\$ 1,946	\$ 2,074
<b>SUBTOTAL PROGRAMS \$</b>	<b>86,890</b>	<b>\$ 88,831</b>	<b>\$ 88,303</b>
<b>TOTAL EXPENSES REGULAR BUDGET \$</b>	<b>95,700</b>	<b>\$ 97,168</b>	<b>\$ 95,940</b>

<b>NET REGULAR BUDGET \$</b>	<b>300</b>	<b>\$ 514</b>	<b>\$ 1</b>
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**EXPENSES FROM PRIOR YEARS' SURPLUS**

FUNDRAISING \$	-	\$ -	\$ -
OPERATIONS \$	-	\$ -	\$ -
PROGRAMS			
Student Support/Enrichment & Education \$	15,000	\$ 15,000	\$ -
Subtotal Surplus Authorizations \$	15,000	\$ 15,000	\$ -
<b>GRAND TOTAL EXPENSE TO DATE: \$</b>	<b>110,700</b>	<b>\$ 112,168</b>	<b>\$ 95,940</b>

**Fundraising**

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REVENUE	FY 10 Budget	FY 10 Projected	FY 11 Budget	
<b>Contributions/Gifts/Grants</b>				
"No-Frills" Donation Campaign - Parent Contrib.	15,140	14,000	13,000	reducing to reflect historical trends
Corporate Match	7,000	7,000	6,000	reducing to reflect historical trends
Volunteer Hours Corporate Cash	4,000	1,000	1,000	reducing to reflect historical trends
PACE	2,700	1,669	0	no more PACE
BoxTops & Soup Labels Program	500	500	500	no change to budget
<b>Fundraising</b>				
Amazon Associates Program (NEW BUDGET)	0	0	1,000	new program
E-scrip and E-scrip recycling program	3,000	2,000	2,500	Match to anticipated FY2010; expect it to increase by \$500 with recycling
Other Fundraising Income	0		0	line item just in case unbudgeted fundraising income is received
6th Grade Fundraising Campaign	2,000	2,000	2,000	PTSA sponsored fundraiser that is run and operated by 6th grade PTSA student, teacher and parent members--adopted to help offset the increased fieldtrip budget.
Photo Fundraiser/Service Agreement			1,000	via a 3 year contract with Sunset Portraits/10% of sales

**SPECIAL EVENTS**

Jogathon	8,000	8,500	10,000	Assume the amount of revenue will grow
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**TOTAL FUNDRAISING REVENUE \$ 42,340 \$ 36,669 \$ 37,000**

**EXPENSES**

No Frills Fundraiser	included below			
Combined Misc Fundraising Expenses	1,000	500	300	line item to support all fundraising related expenses except JogAthon

**SPECIAL EVENTS**

Jogathon	1,000	1,000	1,000	anticipate these costs will reoccur
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**Subtotal Regular Budget \$ 2,000 \$ 1,500 \$ 1,300**

**NET REGULAR BUDGET \$ 40,340 \$ 35,169 \$ 35,700**

**Operations**

**Board Recommended Budget for School Year 2010 - 2011**

**2011 BUDGET NOTES**

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REVENUE	FY 10 Budget	FY 10 Projected	FY 11 Budget	
PTA Member Dues (\$11.00 per person)	4,000	4,250	4,000	No change to budget
Interest Income	60	60	40	interest rates dropped and cash balance expected to be lower

**TOTAL OPERATIONS REVENUE \$ 4,060 \$ 4,310 \$ 4,040**

**EXPENSES**

PTA Member Dues pass thru to State	2,640	3,188	3,043	Reflects amount of dues we expect to pay to state based on dues received; must increase as expected
Annual Corporate Registration Fee	10	10	10	no change to budget
Bank Charges & CC Fees	450	450	450	no change to budget; pay pall fees will be charged to this line item
Charity Soliciting Registration Fee	10	10	10	no change to budget
Liability Insurance Premium	300	290	310	reflects actual with slight increase for inflation
Child Care	150	0	60	working with 6th graders who needed volunteer hours worked well this year; want to continue; small amount built in if needed
Supplies & Materials & Postage	125	125	125	no change to budget
WSPTA Annual Awards Ceremony	175	119	175	no change to budget
Council Training Fees	150	75	150	no change to budget
Council Scholarship Assessment	100	100	100	no change to budget
WA-PTA Scholarship Basket	100	100	100	no change to budget
Legislative Assembly Fees & Dues	250	70	300	slight change to budget; expect cost to increase--budget for 2 people to attend
LWSD Levy Fund Contribution	50	1,000	50	no change to budget; Local unit contribution toward LWSD Council PTA marketing bi-annual area Education Levy
State PTA Convention Registration	300	300	300	no change to budget
Accounting/Taxes	1,000	0	0	IRS changed rules; no longer need to complete the more complex 990
Copy and workroom materials for School	1,000	1,000	1,000	PTSA wants to support AE's costs related to PTSA use of copying and workroom supplies - no change to budget
Contingency Misc. Discretionary Fund	0	0	154	intended to be used to cover unanticipated costs - board discretion to allocate as needed - want to carry 5% of core expenses

**Subtotal Regular Budget \$ 6,810 \$ 6,837 \$ 6,337**

**NET REGULAR BUDGET \$ (2,750) \$ (2,527) \$ (2,297)**

**SURPLUS**

**Subtotal Surplus Authorizations \$ - \$ - \$ -**

**TOTAL OPERATIONS EXPENSES \$ 6,810 \$ 6,837 \$ 6,337**

**Student Support/Enrichment/Education**

**Board Recommended Budget for School Year 2010 - 2011**

**2011 BUDGET NOTES**

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REVENUE	FY 10 Budget	FY 10 Projected	FY 11 Budget	
Extended Classes	39,000	39,000	39,000	reflects anticipated revenue -- not considered a fund raiser; money passes with potential for revenue to exceed expenses no change to budget; not sure what new librarian wants to do; full amount brought in is spent on books PTSA will run and manage book fair - expect to generate \$1000 positive net revenue
Birthday Book Club	1,100	1,980	1,100	
Fall Book Fair (NEW BUDGET)	300	5,703	5,700	

**TOTAL PROGRAM REVENUE**    \$    40,400    \$    46,683    \$    45,800

**EXPENSES**

Extended Classes	38,000	38,000	38,000	No change to budget: reflects payments to vendors for classes
Fall Book Fair	300	5,703	4700	PTSA will run and manage book fair - expect to generate \$1000 positive net revenue
Birthday Book Club	1,100	1,980	1,100	no change to budget; not sure what new librarian wants to do; full amount brought in is spent on books
Classroom Enrichment	7,500	7,500	7,500	no change to budget-\$300 allocation per classroom, gym, library, music and Speech/ELL, awarded twice per year in \$150 increments
Academic Enrichment Programs	2,365	3,586	7,500	To be allocated via EZ Grants and Ways and Means Committee for assemblies, artist in residence, & other academic programs-- field trips separate line item
Academic Enrichment Programs - 2nd Sem	3,365	2,144	0	remove 1st and 2nd semester split
Field Trip Support for All Grades	2,000	2,000	5,000	Joan says can't be reimbursement; budget = \$500 per grade K-5 (\$3000) +\$2000 for 6th Grade Outdoor Ed
Art Docent - Fees & Supplies	2,750	2,750	3,300	Increased to accommodate increasing costs
Artist in Residence - DRAMA FOR 4-6	2,375	2,375	0	remove as a line item - roll up amount into Academic Enrichment Programs
Artist in Residence - DRAMA FOR K - 2 - NEW	2,375	2,375	0	remove as a line item - roll up amount into Academic Enrichment Programs
Lunch Buddies Mentoring - Fees & Supplies	1,000	1,000	1,000	Still pending conversations with Karen
PTA Discretionary Scholarships	800	800	800	supports program via AE - checks to AE upon request; increased the prior year to support potential 6th grade field trip requests
AE School Student Safety Patrol	500	500	250	Intended to function as a reimbursement rather than a grant
Emergency Prep. Consumable Supplies	400	400	750	Cost of portion of consumables that need to be bought each year
Emergency Prep. Durable Supplies and Material	1,150	0	0	haven't spent this yet in FY10 - audit shows no current needs
PTSA International Fair	750	750	750	to cover booth materials and copying of passports and reimburse foods costs
Read Across America Week	235	100	150	costs for books and supplies -- add cost of books for bedtime stories books
PTA Reflections Student Art Program	350	222	350	No change to budget: covers supplies to meet submission requirements and interest varies by year
Valet Budget Annual Support	150	150	200	reflects amount anticipated that should be budgeted each year; materials are more costly than expected
6th Grade Recognition Ceremony	250	250	250	directed to end of year ceremony; reimbursement of actual costs
Contingency Misc. Discretionary Fund	3,070	1,500	1,359	intended to be used to cover unanticipated costs - board discretion to allocate as needed - want to carry 5% of core expenses
NEW: Assemblies			1,200	intended to be used to cover all-school assemblies which have a focus on science, music, and/or safety
<b>Subtotal Regular Budget</b>	\$ 70,785	\$ 74,085	\$ 74,159	

**NET REGULAR BUDGET**    \$    (30,385)    \$    (27,402)    \$    (28,359)

**SURPLUS**

Academic Enrichment Programs	15,000	15,000	0	No new budget recommended at this time
<b>Subtotal Surplus Authorizations</b>	\$ 15,000	\$ 15,000	\$ -	

**Community/Volunteer Involvement & Education**

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REVENUE	FY 10 Budget	FY 10 Projected	FY 11 Budget	
Family Night(s) - Skate King/fundraiser	200	275	100	reflects portion of money anticipated to be brought in for a single event fundraiser/not fundraiser - reduced to 1 from 2
Family Night - Dance Event	1,000	1,656	1,000	reflects money charged for families to cover portion of expenses
Family Night - Welcome Back BBQ (food)	3,000	3,088	3,000	reflects money charged for families to cover portion of expenses
Yearbook	5,000	5,000	5,000	reflects 2009 revenue, covers cost of yearbook no net gain/loss
<b>TOTAL PROGRAM REVENUE \$ 9,200 \$ 10,019 \$ 9,100</b>				

EXPENSES				
Family Night(s) - Skate King	0	0	0	no expenses associated with this event
Family Night - Dance Event	1,300	1,071	1,000	must break even; reduced slightly to better reflect FY10 actual
Family Night - Welcome Back BBQ	4,200	3,853	4,000	reflects total expense budget; expect to spend \$1000 over revenue generated - PTSA major event
Family Night - Ice Cream Social	350	181	350	reflects total expenses, 2010 received ice cream donation that cannot be counted on so need to budget for full cost of ice cream
Family Nights - MATH and GAME Nights	400	400	50	reduced to \$50 to cover buying of lost parts/pieces -- these needs to primarily pay for themselves if held; invested FY10 in math games
Yearbook	5,000	5,000	5,000	reflects 2010 expense -- revenue should cover full expenses
AE Lunch Buddy Appreciation Party	300	300	50	previously grant to AE for full amount; switch to reimbursement only to school and reduce
AE Volunteer Recognition Party	200	200	0	previously grant to AE for full amount; recommend eliminate
Student Helpers Recognition Parties	200	200	0	recommend eliminating this line item
AE Staff Appreciation Food & Events	1,400	1,400	700	covers activities and gifts throughout the year: chairs requested \$925 for 2011 and have a priority for \$700 of the \$925
WA-PTA Golden Acorn Award	130	130	130	allows us to provide 2 awards at year end
WA-PTA Outstanding Educator Award	65	65	65	cost of one award--only one award can be given at year end
Helping Hands	150	0	50	new budget not used; Girls Scouts will be taking over but want to keep some money in for misc expenses
PTSA Info Fair w/ Welcome Back BBQ	400	0	100	Many items will carryover so full budget not needed - budget \$100 for repairs and updates
Contingency Misc. Discretionary Fund	0	0	575	intended to be used to cover unanticipated costs - board discretion to allocate as needed - want to carry 5% of core expenses

Subtotal Regular Budget \$ 14,095 \$ 12,800 \$ 12,070

NET REGULAR BUDGET \$ (4,895) \$ (2,781) \$ (2,970)

**SURPLUS**

Subtotal Surplus Authorizations \$ - \$ - \$ -

TOTAL EXPENSES \$ 14,095 \$ 12,800 \$ 12,070

**Parent Involvement/Education**

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**2011 BUDGET NOTES**

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REVENUE	FY 10 Budget	FY 10 Projected	FY 11 Budget	
PTSA-AE Student Directory Prod/Print Costs	0	0	to be determined	want to explore the idea of selling ads to cover the cost

**TOTAL PROGRAM REVENUE** \$ - \$ - \$ -

**EXPENSES**

PTSA-AE Student Directory Prod/Print Costs	175	207	225	300 directories from LWSD printing; need to maintain paper b/c electronic distribution has confidentiality issues
PTSA Welcome Coffee	250	149	150	food, plates, utensils, beverages.../match FY10 expenditures
Distribution List Service	135	140	150	match anticipated expenditures; slight bump
First Week Packet	1,200	1,200	1,200	copying, materials and supplies based on anticipated actual; expect some June purchases in current fiscal yr
Owl Outreach	250	250	250	match anticipated expenditures; want group to have a budget
Contingency Misc. Discretionary Fund	0	0	99	intended to be used to cover unanticipated costs - board discretion to allocate as needed - want to carry 5% of core expenses

**Subtotal Regular Budget** \$ 2,010 \$ 1,946 \$ 2,074

**NET REGULAR BUDGET** \$ (2,010) \$ (1,946) \$ (2,074)

**SURPLUS**


**Subtotal Surplus Authorizations** \$ - \$ - \$ -

**TOTAL EXPENSES** \$ 2,010 \$ 1,946 \$ 2,074

### Net Budget By Category (negative) = expenditures



### Expenses



### Expenses as Percentage of Total

